

**Elizabeth Andrews High School  
DeKalb County School System  
School Parent Involvement Plan  
2014- 2015  
Reviewed/Revised on 8-21-14**

**ELIZABETH ANDREWS HIGH SCHOOL MISSION STATEMENT**

**Our Mission is...**

To raise standards and increase academic achievement for all students through a rigorous (*rigor is increasing the level of difficulty and challenge in coursework*) educational curriculum supported by collaborative stakeholder's (*stakeholders are parents, staff, other staff and administrators, school partnerships, civic and community members*) efforts.

**To Fulfill our Mission...**

We are committed to a strong and comprehensive educational program and learning environment which supports student achievement, enhances self esteem, provides role models, optimizes each student's potential, develops a lifelong love of learning, builds personal responsibility, and accentuates individual respect.

**Fundamental to our Mission...**

Is a commitment to the active involvement of a competent and caring staff, teamwork, shared leadership, the effective management of resources, and a safe and orderly learning environment? We pride ourselves on our dedication to our students, families, community, each other, our profession, and to continuous learning.

**CORE VALUES**

**HONOR**

We value and honor individual diversity in our students and their families.

**HONESTY and RESPECT**

Honesty and open communication are the foundation for our professional relationships. We respect, support, and value each stakeholder.

**RESPONSIBILITY**

We are responsible for the success of students, support of each other, and support of our community.

**OPTIMISM**

We are committed to a positive attitude which enhances self-esteem for students, staff, and families. We utilize a pro-active approach which empowers the school community to achieve mutual goals.

**COMMITMENT**

We recognize that our obligations go beyond our professional responsibilities. We view fellow staff members and students as part of our extended family.

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities. Including ensuring:*

- A. *That parents play an integral role in assisting their child's learning.*
- B. *That parents are encouraged to be actively involved in their child's education at school.*
- C. *That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.*
- D. *The carrying out of the activities.*

**PART I. SCHOOL PARENT INVOLVEMENT PLAN REQUIRED COMPONENTS**

A. Elizabeth Andrews High School will jointly develop/revise with parents the school parent involvement plan and distribute it to parents of participating students and make available the parent involvement plan to stakeholders.

Activity	Date	Contact Person(s) and/or Attendees
<ul style="list-style-type: none"> <li>Attend DCSS Title I meeting</li> </ul>	7/28/2014	Mr. Merlon B. Jones, Principal
<ul style="list-style-type: none"> <li>School Team Parental Involvement Meeting</li> </ul>	8/6/2014	Principal: Mr. Jones Assistant Principal: Dr. Frederick Head Counselor: Mrs. Whitmore Career Counselor: Mrs. Porter Parent and Community Outreach Liaison: Mrs. Russell
<ul style="list-style-type: none"> <li>Initial Title I Parental Involvement Planning Meeting</li> </ul>	8/21/2014	Attendees: Principal: Mr. Jones Assistant Principal: Dr. Frederick Head Counselor: Mrs. Whitmore Career Counselor: Mrs. Rose Porter, Parent/Community Outreach Liaison: Mrs. Russell Leadership Team/Department Chairs/ Academic Data Coach, parents, students, staff, civic and community members
<ul style="list-style-type: none"> <li>Annual Title I Parent Meeting</li> <li>Open House and Introduction to Parent Resource Center</li> </ul>	9/11/2014	Attendees: Parents, Civic and Community Members. All EAHS Administrators and Faculty and students
<ul style="list-style-type: none"> <li>Financial Aid and College Entrance Requirement Workshop</li> <li>Dual Enrollment</li> </ul>	11/13/2014	Counseling Department and Parent/community Outreach Liaison attendees parents, students ,staff, administrators

B. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, services related to parental involvement.

C. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan.

D. Provide parents of participating students –

- a. timely information about programs under this part;
- b. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
- c. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their students, and respond to any such suggestions as soon as practically possible.

E. If the school-wide program plan is not satisfactory to the parents of participating students, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

F. Elizabeth Andrews High School will inform parents of the purpose and existence of a Parental Information and Resource Center located in the Counseling Office Career Center.

## **PART II HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOLWIDE PARENTAL INVOLVEMENT POLICY COMPONENTS AND THE REQUIRED SHARED RESPONSIBILITIES FOR HIGH SCHOOL STUDENT ACADEMIC ACHIEVEMENT**

As a component of the school-level parent involvement plan, **Elizabeth Andrews HS** shall jointly develop with parents for all students served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct parent/teacher conferences once every quarter, during which the compact shall be discussed as the compact relates to the individual students achievement;
- Provide frequent reports to parents on their student's progress; and
- Provide parents with reasonable access to staff, and opportunities to volunteer.
- Parent Center: a resource center that provides activities and information for parents. It is open for parents to use daily and after school.
- After School Tutoring Program Orientation for Parents, Flexible Learning meeting/sessions: Orientation to the purpose of the after school program. In addition, parents will be asked to contribute ideas to improve the services offered to the students. The parents will receive strategies and ideas about how they can help their students learn at home.
- Provide access and communication of news that concerns the whole school. Like school wide activities, work shops, Open house, Parent -Teacher Conferences, Tests, Mid terms and finals, progress reports and any programs or concerns that parents need to learn about will be addressed in this publication.
- A survey will be given to parents. Any unsatisfactory comments will be attached to the school plan. In addition, parents on the local school advisory team will review the parents' comments and assist in addressing the suggestions and concerns on the survey.
- Annual planning meeting to inform and discuss with parents and other stakeholders the Title I budget, schoolwide plan, parental involvement policy, and surveys.
- Annual Title I meeting to inform and discuss with parents and others stakeholders information about the Title I program, parental requirements, the school's title I budget, the school's PI policy, schoolwide plan, and parent compact.

- The school will be flexible in the number and time of day of meetings so as to accommodate all parents. Elizabeth Andrews HS meetings are conducted in the morning and afternoon.

### **BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT**

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement,–

- Shall provide assistance to the parents of students served by the Title I program an understanding on such topics as the State’s academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a students progress and work with educators to improve the achievement of their student.
- Shall provide materials and training to help parents to work with their student to improve their students’ achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
- Shall educate faculty and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
- Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating students;
- Shall provide such other reasonable support for parental involvement activities under this as parents may request;
- May establish a school parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section.
- The school shall provide and communicate information in a timely manner, by various means and in various languages to parents. Elizabeth Andrews HS will utilize its website, its front lobby, and various areas around the school and the School Connects calling system and to post announcements of parent meetings and other relevant information involving student achievement.

### **Part III DISCRETIONARY SCHOOL-LEVEL PARENTAL INVOLVEMENT POLICY COMPONENTS**

- When applicable, pay reasonable and necessary expenses associated with parental involvement activities (provide appropriate snacks within the Title I guidelines for meetings).
- To maximize parental involvement and participation in their child’s education, arrange school meetings at a variety of times (Conduct meeting in the morning and afternoon so as to accommodate all parents).
- Adopt and implement model approaches to improving parental involvement (Remain abreast of Title I parent involvement guidelines, communicate frequently with individuals and all other resources associated with the development of innovative approaches to parenting, and collaborate with staff, students, parents and other stakeholders for input).
- Establish a schoolwide Parent Advisory Council to provide advice on all matters related to parental involvement in Title I, Part A programs (Elizabeth Andrews HS has had and currently has an established Parent Advisory Council).
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities (Elizabeth Andrews HS has had and currently has the MOVES Group/Men of Faith and GA Power who collaborates fully and

continuously with the school and its students. Other stakeholders in the community are also currently involved with the school).

**ADOPTION**

This Elizabeth Andrews High School Parental Involvement Plan has been developed jointly with, and agreed on with, parents of students participating in Title I program, as evidenced by meeting minutes.

The Parent Involvement Plan was developed by Elizabeth Andrews High School on 8/21/2014 and will be in effect for the period of one school year. The school will distribute this Parent Involvement Plan to all parents of participating Title I students and make it available to the community on or before 9/11//2014

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(Signature of Title I Authorized Representative)

8/21//2014

These parents were involved with the development of this document:

*See the attached Review/Revised document*  
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**Review/Revised on 8/21/13**